

MINUTES of Euxton Parish Council Full Council Meeting held on 16 July 2026 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr E Jones (Vice Chair) Cllr P Morton
 Cllr B Duckworth Cllr A Oddy Cllr R Peers
 Cllr P Fellows Cllr A Riggott Cllr G Vickers
 Cllr C Gaynor Cllr D Rigg
 Cllr I Hamer Cllr D Maltman
 Cllrs L Smith, S West & C Craig joined after item 5.1

Residents: Cllr A Platt +3
Clerk: D Platt

1. Apologies

Cllrs C Turner, V Thornhill.

2. Public Participation

None at this time

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 18 June 2026 were agreed to be an accurate record to be signed by the Chairman.

4. Public Participation

Borough Cllr Alan Platt updated the Council on items from the Chorley Liaison Committee: LGR, summer diversionary activities, speeding in rural areas.

5. Statutory Business

5.1 Councillor Co-option

Resolved: Members voted in favour to co-opt to the Council; Lisa Smith, Sarah West and Christopher Craig. The new members signed the Declaration of Acceptance of Office and joined the meeting as Councillors.

5.2 Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

0056/FUL – Cllr Duckworth proposed Council should object to this application, not seconded.

00553/TPO – Council will respond with the standard A1 response.

517/CLPUD – number car parking of spaces will not match the number of bedrooms

409/FULHH – removes garage car parking so will need additional parking spaces

610/FULHH – additional parking required due to number of bedrooms

606/TPO - Council will respond with the standard A1, A2 & A3 responses.

Resolved: Members agreed with the responses and required actions detailed above.

5.3 Consider a drafted planning response sentence regarding telecom poles

Resolved: Members agreed the drafted 'Pole' response with the addition of "Every effort should be made to share underground ducting with other infrastructure providers." at the end of the sentence.

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

6.2 Receive finance reports circulated

Resolved: Council received and agreed the finance reports

6.3 Financial Risk Assessment, review and agree

Council discussed some of the new items and changes to existing lines, requested an additional column be added to depict the previous years risk rating for quick reference, and add in to, ensure tree insurance cover is in the policy and any new policy.

Resolved: Council received, revised and agreed the Financial Risk Register.

7. Grievance Policy – consider this new, replacement policy for adoption

Resolved: Council considered the standard NALC template document and agreed to adopt this policy.

8. Disciplinary Policy – consider this new, replacement policy for adoption

Resolved: Council considered the standard NALC template document and agreed to adopt this policy.

9. Matters for Information

Glorious in Green event on Saturday 25th July on the Millennium Green invited the Council/Councillors to have a stand at the event – members to attend from set-up and the event begins at 12 noon to 3pm.

A Councillor recognised that the Clerk had become the Mayor of Chorley Borough and congratulated her.

A Councillor noted that the Tour de France for 2027 is coming through Euxton and may clash with Euxton Gala – Clerk will ensure they know.

Cllr AR updated that the School Lane traffic restrictions have been revised and approved and the closure notices will be out soon.

Cllr AR asked for an update of a Skip Day and the Neighbourhood projects – the Clerk informed these had been chased but there is no responses coming back from Chorley.

The Chairman declared the meeting closed.

8.25pm

APPENDIX 1 – Expenditure list (item 6.1)

Euxton Parish Council

08 July 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
		01/06/2026 - 21/06/2026				Confidential			13,422.10		13,422.10
88		01/06/2026		UTB (Current)		Hardware	C & W Berry Ltd		12.31	2.46	14.77
89		01/06/2026		UTB (Current)		Supplies	C & W Berry Ltd		7.08	1.42	8.50
91		01/06/2026		RBS (Debit)		Allotment Toilet	Greens Environmental		125.00	25.00	150.00
90		01/06/2026		UTB (Current)		PPE	C & W Berry Ltd		79.00	1.80	80.80
94		01/06/2026		UTB (Current)		Website & Emails	Easywesbites Limited		71.50	14.30	85.80
95		01/06/2026		UTB (Current)		Office rent	Chorley Business & Techno		410.21	82.04	492.25
93		01/06/2026		UTB (Current)		Staff costs	Peoples Partnership		441.79		441.79
96		01/06/2026		UTB (Current)		Mobile contracts	EE Mobile		109.79	21.96	131.75
99		01/06/2026		UTB (Current)		Works	DWG (NW) Ltd		210.00		210.00
97		01/06/2026		UTB (Current)		Grounds maintenance	B & Q		25.00	5.00	30.00
98		01/06/2026		UTB (Current)		Fuel	All Star				
138		01/06/2026		UTB (Current)		Electricity S'port Road	SSE Energy		167.10		167.10
144		01/06/2026		UTB (Current)		Bank charges	Unity Trust Bank		11.05		11.05
100		02/06/2026		UTB (Current)		Staff costs	Studholme Bell Ltd		264.00		264.00
101		05/06/2026		UTB (Current)		Grounds maintenance	Matt Glynn Arborist		370.00		370.00
139		05/06/2026		RBS (Debit)		Grounds maintenance	HVW Ltd		64.89	12.98	77.87
146		05/06/2026		RBS (Debit)		Hardware	Amazon		16.17	3.23	19.40
102		07/06/2026		RBS (Debit)		Hardware	Amazon		30.02	6.00	36.02
103		08/06/2026		RBS (Debit)		Hardware	Amazon		16.66	3.33	19.99
104		08/06/2026		RBS (Debit)		Supplies	Amazon		8.22	1.64	9.86
133		10/06/2026		UTB (Current)		Pensions payment	Peoples Partnership		417.75		417.75
106		11/06/2026		UTB (Current)		Grounds maintenance	Matt Glynn Arborist		1,360.00		1,360.00
108		12/06/2026		RBS (Debit)		Signage/Safety	Amazon		8.32	1.66	9.98
107		12/06/2026		RBS (Debit)		Hardware	Amazon		20.82	4.16	24.98
109		15/06/2026		UTB (Current)		Finance software	Starboard Systems Ltd (Sci		55.00	11.00	66.00
105		15/06/2026		RBS (Debit)		Supplies	Amazon		10.67	2.13	12.80
142		15/06/2026		RBS (Debit)		Grounds maintenance	Amazon		74.88	14.98	89.86
111		17/06/2026		UTB (Current)		Grant	Euxton St Mary's		650.00		650.00
112		17/06/2026		UTB (Current)		Grant to Gala	BVFest		400.00		400.00
110		17/06/2026		UTB (Current)		Hardware	B & Q		21.85	4.37	26.22
140		18/06/2026		RBS (Debit)		Communications/printing	Hotline promotional produc		192.95	38.59	231.54
113		19/06/2026		RBS (Debit)		Bank charges	Royal Bank of Scotland		3.85		3.85

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
114		20/06/2026		UTB (Current)		Water	Water Plus Ltd		49.02	9.80	58.82
117		21/06/2026		UTB (Current)		Salaries	E1		24.25		24.25
115		21/06/2026		UTB (Current)		HR software	Bright HR Ltd		24.00	4.80	28.80
125		21/06/2026		UTB (Current)		Salaries	E13		6.00		6.00
120		21/06/2026		UTB (Current)		Salaries	E8		17.50		17.50
118		21/06/2026		UTB (Current)		Salaries	E5		50.40		50.40
119		21/06/2026		UTB (Current)		Salaries	E3		27.00		27.00
121		21/06/2026		UTB (Current)		Salaries	E9		92.25		92.25
122		21/06/2026		UTB (Current)		Salaries	E11		6.30		6.30
123		21/06/2026		UTB (Current)		Salaries	E10		69.30		69.30
124		21/06/2026		UTB (Current)		Salaries	E12		19.80		19.80
127		22/06/2026		UTB (Current)		Newsletter	B & D Print Services Ltd		1,079.00		1,079.00
126		22/06/2026		RBS (Debit)		PPE	Tesco		18.96	3.79	22.75
145		22/06/2026		UTB (Current)		Hardware	C & W Berry Ltd		65.42	13.08	78.50
129		23/06/2026		UTB (Current)		Communications/printing	Leaflet Delivery UK		325.00	65.00	390.00
135		23/06/2026		RBS (Debit)		PPE	HVW Ltd		106.50	21.30	127.80
128		23/06/2026		RBS (Debit)		Hardware	Amazon		7.59	1.52	9.11
130		24/06/2026		RBS (Debit)		Hardware	Amazon		95.59	19.11	114.70
143		24/06/2026		RBS (Debit)		Grant	Gear4music Ltd		564.79	112.96	677.75
141		25/06/2026		RBS (Debit)		Grounds maintenance	Amazon		96.87	19.38	116.25
132		27/06/2026		RBS (Debit)		Mobile SIM	Lebara Mobile Ltd		4.12	0.83	4.95
131		27/06/2026		UTB (Current)		Utility	British Telecoms Ltd (BT)		165.30	33.06	198.36
134		28/06/2026		UTB (Current)		Allotment Toilet	Greens Environmental		100.00	20.00	120.00
147		29/06/2026		RBS (Debit)		Hardware	Amazon		5.52	1.10	6.62
137		30/06/2026		UTB (Current)		Bank charges	Unity Trust Bank		6.77		6.77
136		30/06/2026		UTB (Current)		Vehicle	All Star		86.84	17.36	104.20
Total									22,192.07	601.14	22,793.21